LLEDR HALL OUTDOOR EDUCATION CENTRE

RISK MANAGEMENT STATEMENT



RISK MANAGEMENT SUMMARY

This is a risk management summary for Lledr Hall Outdoor Education Centre.

The purpose of this summary is to satisfy service users that our risk analysis and management systems are adequately robust.

Centre Details

Lledr Hall Outdoor Education Centre Pont Y Pant Dolwyddelan Conwy LL25 0PJ

Telephone; 01690 750214 Fax 01690 750558

Email: <u>lledrhall@salford.gov.uk</u>

Website: www.lledrhall.co.uk

Adventurous Activities License Detail

The holding of an Adventure Activities License means that Lledr Hall Outdoor Education Centre has been inspected by the Adventure Activities Licencing Authority (AALA), and that our risk analysis and management systems were found to be satisfactory.

More information about what holding a license means can be found on the HSE website <u>Adventure activities licensing - HSE</u>

The Lledr Hall Adventure Activities License registration number is L42854 / RO444.

Lledr Hall Outdoor Education Centre is licensed to provide activities under the following four categories:

- Caving
- Trekking
- Climbing
- Watersports

For further detail see: AALS - Lledr Hall Outdoor Education Centre (hse.gov.uk)

The centre also provides the following activities which are out-of-scope, but which are declared to AALS and follow the same risk management procedures as the licensable activities:

Field studies Problem Solving Low and High Ropes courses Board Surfing Improvised rafting Off road biking (mountain biking) Night line Night walking Open water swimming

Membership of Professional Associations

The Head of Centre is a member of the Institute for Outdoor Learning, membership no. 7082.

The Head of Centre is a member of the Association of Heads of Outdoor Education Centre's.

Membership of National Governing Bodies

The Centre's teaching staff are members of the national governing bodies appropriate to the instructional / coaching / leadership awards they hold to lead adventurous activities.

These awards are in addition to their professional teaching qualification, which is a prerequisite to be a member of the Centre's teaching team.

Where no National Governing Body Awards exist, they will:

- have undergone in-house training
- been observed leading the activity

and their competence validated as being consistent with the requirements of the Licensing Regulations by the a suitably qualified and experienced technical expert.

Risk Assessment / Operational Procedures for Adventurous Activities

These are inspected as part of the Lledr Hall Outdoor Education Centre Adventure Activity License.

Adventure Activity Equipment

Lledr Hall Outdoor Education Centre provides all the specialist equipment required to participate in the Outdoor Adventurous Activities listed above.

All equipment is fit for purpose and is inspected periodically by a suitably competent person.

Child Protection Policy

Lledr Hall Outdoor Education Centre is owned and operated by Salford City Council. It complies with existing statutory requirements (e.g. Disclosure and Barring Service), and adheres to current good practice guidelines.

Supervision Arrangements of Children when not on Activities

The supervision of children when not on activities is the responsibility of visiting staff.

A member of Centre Staff is available on-call during overnight periods.

Transport

Three minibuses are provided for use by user groups.

They comply with current legislation.

Drivers of these vehicles must have documented evidence of having completed additional training specific to this type of vehicle.

Insurance Arrangements

Company	QBE Insurance UK Ltd.
Policy No.	Y087133QBE0123A
Period covered	12 Months
Employers liability	£50,000,000
Public liability	£50,000,000
Officials indemnity	£ 5,000,000
Professional negligence	£ 5,000,000
Vehicle Insurance Certificate no.	Y116160FLT0123A
Period covered	12 Months

Fire Protection

The fire system including all extinguishers and detectors are tested annually and under a maintenance contract with Dragon Fire Ltd.

All Centre Staff have been trained to 'Workplace fire safety' standard.

The fire alarm and fire escape doors are tested weekly as part of the group induction fire drill.

DECLARATION

I declare the information above is accurate

Signed: Graham Burns Position: Head of Centre