

# LLEDR HALL OUTDOOR EDUCATION CENTRE

## RISK MANAGEMENT STATEMENT

## **RISK MANAGEMENT SUMMARY**

This is a risk management summary for Lledr Hall Outdoor Education Centre.

The purpose of this summary is to satisfy service users that our risk analysis and management systems are adequately robust.

### **Centre Details**

Lledr Hall Outdoor Education Centre  
Pont Y Pant  
Dolwyddelan  
Conwy LL25 0PJ

Telephone; 01690 750214      Fax 01690 750558

Email: [lledrhall@salford.gov.uk](mailto:lledrhall@salford.gov.uk)

Website: [www.lledrhall.co.uk](http://www.lledrhall.co.uk)

### **Adventurous Activities Licence Detail**

The holding of an Adventure Activities Licence means that Lledr Hall Outdoor Education Centre has been inspected by the Adventure Activities Licensing Service (AALS), and that our risk analysis and management systems were found to be satisfactory.

More information about what holding a licence means can be found on the Licensing Authority's web site [www.aals.org.uk](http://www.aals.org.uk).

The Lledr Hall Adventure Activities Licence is registration number L5365 / RO 444.

Lledr Hall Outdoor Education Centre is licensed to provide the following specified activities:

- Kayaking
- Open Boating
- Improvised Rafting
- Rock Climbing
- Abseiling
- Sea level traversing
- Gorge scrambling
- Hill walking and mountaineering
- Orienteering
- Off-road cycling
- Mine exploration

The centre also provides the following activities which are out-of-scope, but which are declared to AALS and follow the same risk management procedures as the licensable activities:

Field studies  
Problem Solving  
Low and High Ropes courses  
Board Surfing  
Night line  
Night walking  
Open water swimming  
Camping / bivouacking.

### **Membership of Professional Associations**

The Head of Centre is a member of the Institute for Outdoor Learning, membership no. 7082.

The Head of Centre is a member of the Association of Heads of Outdoor Education Centres.

### **Membership of National Governing Bodies**

The Centre's teaching staff are members of the national governing bodies appropriate to the instructional / coaching / leadership awards they hold to lead adventurous activities.

These awards are in addition to their professional teaching qualification, which is a prerequisite in order to be a member of the Centre's teaching team.

Where no National Governing Body Awards exist, they will:

- have undergone in-house training
- been observed leading the activity

and their competence validated as being consistent with the requirements of the Licencing Regulations by the Head of Centre.

### **Risk Assessment / Operational Procedures for Adventurous Activities**

These are inspected as part of the Lledr Hall Outdoor Education Centre Adventure Activity Licence.

### **Adventure Activity Equipment**

Lledr Hall Outdoor Education Centre provides all the specialist equipment required to participate in the Outdoor Adventurous Activities listed above.

All equipment is fit for purpose and is inspected as part of the Lledr Hall Outdoor Education Centre Adventurous Activity Licence.

## **Child Protection Policy**

Lledr Hall Outdoor Education Centre is owned and operated by Salford City Council. It complies with existing statutory requirements (e.g. Disclosure and Barring Service), and adheres to current good practice guidelines.

## **Supervision Arrangements of Children when not on Activities**

The supervision of children when not on activities is the responsibility of visiting staff.

A member of Centre Staff is available on-call during overnight periods.

## **Transport**

Two minibuses are provided for use by user groups.

They comply with current legislation.

Drivers of these vehicles must have documented evidence of having completed additional training specific to this type of vehicle.

## **Insurance Arrangements**

<b>Company</b>	<b>QBE Insurance UK Ltd.</b>
Policy No.	Y087133QBE119A
Period covered	12 Months
Employers liability	£50,000,000
Public liability	£50,000,000
Officials indemnity	£ 5,000,000
Professional negligence	£ 5,000,000
Vehicle Insurance Certificate no.	Y116160FLT0119A
Period covered	12 Months

## **Fire Protection**

All Centre Staff have been trained to 'Workplace fire safety 'standard.

The fire alarm and fire escape doors are tested weekly as part of the group induction fire drill.

The fire system including all extinguishers and detectors are tested annually and under a maintenance contract with Dragon Fire Ltd.

## **DECLARATION**

I declare the information above is accurate

Signed: Graham Burns  
Position: Head of Centre